

North Carolina Association for Career & Technical Education
81st ASSEMBLY OF DELEGATES
Auditorium IV, Koury Convention Center
July 27, 2011
5:30 pm-8:00 pm
Agenda

1. Call to Order Wanda Robinson, President
2. Introduction of Head Table..... Wanda Robinson
3. Roll Call of Delegates..... Shakema Wilson, Secretary
4. Review of Standing Rules Gwen Clark, Parl.
5. Reports of Elected Officers and Staff
 - A. President Wanda Robinson
 - B. Executive Director's Report Tom Jones
6. Standing Committee Reports

*Only those committee chairs that have reports that require action by the Assembly of Delegates will be recognized.
 All other reports are included in each delegate's information packet.

 - A. *Awards Linda Wiggins
 - B. Bylaws Gwen Clark
 - C. *Legislation..... Aaron Fleming
 - Report of 2010-2011 Activity
 - Adoption of 2011-2012 Platform
 - D. Membership Ruth Huff
 - E. Newsletter..... Paul Heidepriem
 - F. Professional Development..... BenaWeires
 - G. Public Information Tony Bello
 - H. *Resolutions..... Dr. Shirley Bynum
 - I. Strategic Plan..... Bill Ellis
 - J. Ways and Means Brantley Murphy
7. New Business..... Wanda Robinson
 - Membership Dues
8. Recognition of Retiring Board Members Ruth Huff
9. Nominations Committee Report..... ReneaStitt A.
 Adoption of Report
 B. Candidates Statements
10. Installation of Officers Tom Jones

The first set of officers to be installed include:
 Vice Presidents representing the divisions
 Recording Secretary, Finance Officer, Parliamentarian, Historian
 The second set of officers to be installed include:
 President, President-Elect, and Immediate Past President
11. Remarks--President (2010-2011) Wanda Robinson
12. Remarks--President (2011-2012) Bill Ellis
13. Announcements
14. Adjournment



CALENDAR OF ACTIVITIES

2011-2012

July 25-28, 2011 CTE Summer Conference

- Sunday, July 24, 7:00 pm-9:00 pm..... NCACTE Executive Committee Meeting
- Monday, July 25, 9:00 am-10:00 am..... NCACTE Division Treasurers' Meeting.
- Monday, July 25, 9:00 am-11:00 am..... NCACTE Officer/Committee Training
- Monday, July 25 11:00am-12:00 pm NCACTE Committee Meetings
- Monday, July 25, 5:30 pm-8:30 pm Exhibitors' Showcase & Reception
- Monday, July 25, 1:00 pm-5:00 pm NCACTE Board of Directors' Meeting
- Wednesday, July 26, 7:00 am-8:00 am NCACTE Board of Directors' Meeting
- Wednesday, July 26, 5:30 pm-8:00 pm..... NCACTE Assembly of Delegates
- Wednesday, July 26, 8:00 pm-10:00 pm..... NCACTE President's Reception
- Thursday, July 27, 4:00 pm-6:00 pm NCACTE Executive Committee Meeting

August 26, 2011 NCACTE NEWS Deadline

**September 29, 2011 NCACTE Board of Directors' Meeting
Asheville, North Carolina**

**NCACTE Board meeting will meet prior to ACTE Region II Conference at same location*

**September 30-October 2, 2011.....ACTE Region II Conference
Asheville, North Carolina**

November 11, 2011..... NCACTE NEWS Deadline

November 17-19, 2011ACTE Annual Convention
St. Louis, Missouri

February 2012 Career & Technical Education Month
“CTE: Career Through Education”

**February 17-18, 2012 NCACTE Spring Professional Dev. Conf. &
Board of Directors' Meeting--Atlantic Beach, NC**

March 5-7, 2012.....ACTE National Policy Seminar
Crystal Gateway Marriott, Arlington, VA.

March 10, 2012..... NCACTE NEWS Deadline

April 30-May 1, 2012Raleigh Legislative Policy Seminar

May 1, 2012Nominations for ACTE/NCACTE Awards
due to NCACTE Awards Chair

NCACTE Website: ncacteonline.org

80th ANNUAL ASSEMBLY OF DELEGATES
Koury Convention Center
Greensboro, North Carolina
Meeting Minutes
July 21, 2010

I. Call to order

Ruth Huff called to order the regular meeting of the **North Carolina Association for Career and technical Education** at **5:41 pm** on **July 21, 2010** in **Greensboro, North Carolina**.

II. Roll call

Shakema Black conducted a roll call. The following persons were present:

- 33 Board of Director's Members
- 47 Division Delegates
- 3 North Carolina Association for Career and Technical Education Past presidents

III. Review of the Standing Rules of Order

Renford Scott read the Standing Rules of Order for the Assembly of Delegates.

Ruth Huff presented an Emergency Bylaws Amendment to the Delegation. An Emergency Bylaws Amendment was presented to the Executive Committee for approval to be submitted before the Board of directors. The Board of Directors then approved its submission to the Assembly of Delegates. The amendment was read.

Mary Blackburn, Special Needs Education Division, moved that under the emergency amendment in the bylaws, have the opportunity to obtain its required 51 members by the beginning of the Assembly of Delegates. 2nd by Katherine Sapp.

-Special Needs Education Division have succeeded in obtaining the required 51 and that has been verified by NCACTE.

-Delegation voted. Motion carries. Special Needs Education Division will retain their division status.

IV. Reports

- a) Ruth Huff gave the President's report. Official report was placed in the packet for the delegation.
- b) Tom Jones gave an overview of the Executive Director's report. Official report was placed in the packet for the delegation.

Standing Committee Reports:

- a) **Awards:** (BenaWeires for Angela Thomas). In her report she recognized the Career & Technical Education Summer Conference award winners.

- a. Teacher of the Year: Scot Whitfield
 - b. Outstanding CTE Professional: Daryl Nobles
 - c. New CTE Teacher of the Year: Hillary Steere
 - d. Outstanding Teacher in Community Service: Kaye Harris
- b) **Legislation:** (Aaron Fleming). Aaron read the Proposed Biennium Legislative Platform 2010-2012. Legislative Committee moved to accept the proposed platform. Legislative Platform adopted.
- c) **Brantley Murphy, Resolution Committee Chair** proposed three resolutions.
- a. **Resolution #1: Local Education Agency school level NCACTE liaison.**
 - b. **Resolution #2: CTESO**
 - c. **Resolution #3: Appreciation for President Ruth Huff**
- d) **Bylaws:** (Renford Scott) Emergency Amendment #2: To add the Ad Hoc Past President's Committee to Article 6 as a standing committee. Motion carries. Past President's Committee will become a standing committee.
See the Proposed Bylaws changes.
- a. **Amendment #1, #2, #3:** Unit Membership (C: insert word Certified in front of support staff).
 - b. **Amendment #4:** New & Related Services Division status
 - c. **Amendment #5, #6:** Method of amending bylaws
- Graham Yarborough moved to separate Amendment #6 from Amendments 1-5 to vote on it separately. 2nd by Tony Bello. Motion carries. Amendments 1-5 will be voted on as a group. Amendment #6 will be voted on as its own issue. Amendments 1-5 will be amended as such. Motion carries. Amendment #6 motion fails.
- e) Resolutions: (Brantley Murphy)
- a. Resolution #1: Assembly of Delegates approved this resolution.
 - b. Resolution #2: David Wehbie abstained from this vote. Assembly of Delegates approved this resolution.
 - c. Resolution #3: Wanda Robinson called for the vote. Assembly of Delegates approved this resolution.
- f) **Todd Thibault for Lisa Conger, Nominations Committee Chair**, presented two candidates for President-Elect, BenaWeires (Guidance) and Kristina Yarborough (Family and Consumer Sciences). Candidate statements were given.

V. New Business

There was no new business brought before the delegation.

VI. Retiring Board Members/Installation of Newly Elected Officers

Scot Whitfield announced the names of each retiring Board member. Each member was presented with a certificate of appreciation for their year of service. Executive Committee members, Standing Committee Chairs, and Division President-elects were presented with certificates in appreciation of their year of service.

Tom Jones conducted the installation of the newly elected officers.

- Wanda Robinson, President
- Bill Ellis, President-Elect
- Ruth Huff, Immediate Past President

VII. Remarks

Remarks were given by the immediate past president, Ruth Huff.

Wanda Robinson gave brief remarks to the delegation.

VIII. Announcements

-Ruth pulled passport prize winners.

-Silent auction winners were announced.

-The delegation was reminded of the deadline for registering for ACTE Annual Conference. Registration to receive both the group rate and the early bird registration is July 30, 2010.

IX. Adjournment

Meeting was adjourned at 7:15 pm.

Respectfully submitted by: Shakema Black

Revised July 2005

NORTH CAROLINA ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION

ASSEMBLY OF DELEGATES STANDING RULES OF ORDER

1. The privileges of voting and introducing motions shall be reserved for voting members of the assembly. Any registered member, however, may participate in discussion.
2. During the business session, delegates should give their name and division before speaking to an issue on the floor, proposing any amendment, or seconding any motion or amendment.
3. Time limits on discussion of resolutions and other items will be 2 minutes per speaker and 10 minutes per item. An appointed timekeeper will enforce the time limits.
4. Two appointed floor tellers will count, tabulate and report rising votes. During a vote count, only floor tellers will be permitted to move about the room.
5. All new business that has not been considered by the Board of Directors must be presented in writing to the recording secretary 24 hours prior to being considered by the Assembly of Delegates.

NCACTE 2010-2011 President's Report

July 2010

- ✓ Communicated with all members of Strategic Plan Committee to offer assistance and to remind them of committee meeting for year
- ✓ Attended appropriate sessions and meetings
- ✓ Visited all vendor booths to welcome them to 2010 CE summer Conference
- ✓ Performed duties of NCACTE President-Elect

August

- ✓ Worked membership booth at CMS Zone meeting
- ✓ Contacted Executive Director regarding plans for 2010-2011 year to ensure pertinent division information on file
- ✓ Communicated with Division Presidents to inquire about appointments for 10-11 year

September

- ✓ Communicated with Executive Director regarding membership numbers
- ✓ Collaborated with Executive Director to complete and disseminate information for NCACTE Fall Professional Development Conference
- ✓ Met with Tom Jones, Bill Ellis, Rebecca Payne and Felicia Gray-Watson in Raleigh to provide input for 2010 and 2011 CTE Summer Conference
- ✓ Prepared for ACTE National Conference in Las Vegas, NV

October

- ✓ Facilitated Executive Board meeting at Fall Conference
- ✓ Attended and participated with sessions in Raleigh, NC
- ✓ Addressed Instructional Coordinators about Association in Charlotte-Mecklenburg Schools

November

- ✓ Communicated with Division President regarding By-Laws and protocol
- ✓ Met with NC State doctoral candidate to discuss NCACTE's mission and 2010-2011 Legislative platform
- ✓ Gathered "North Carolina goods" to be auctioned at ACTE national Conference

December

- ✓ Attended ACTE Conference in Las Vegas, NV
- ✓ Met with NC delegation regarding national Assembly of Delegates agenda
- ✓ Composed newsletter article for NCACTE article
- ✓ Met with Executive to award 2010 NCATE Outstanding Teacher in Community Service

January 2011

- ✓ Collaborated with Executive Director to review vision for Association
- ✓ Communicated with Chairperson about agenda for Spring BOD and Leadership Conference
- ✓ Began research for names and contact information regarding all NC Senators and Congressmen
- ✓ Attended Legislative Committee meeting

February

- ✓ Celebrated CTE month
- ✓ Spoke with Legislative Chair about ACTE National Policy Seminar
- ✓ Attended Spring Leadership and BOD Conference
- ✓ Facilitated Executive Board Meeting
- ✓ Filled vacancy of Membership Chair...graciously accepted by Linda Wiggins

March

- ✓ Conducted Association business with Executive Director
- ✓ Attended ACTE National Policy Seminar in Washington, DC
- ✓ Spoke with Membership Chair about awards process

April

- ✓ Communicated with Division Presidents to address area of concern
- ✓ Communicated about membership numbers
- ✓ Assisted member with application process for Grant money
- ✓ Contacted and congratulated Kris Yarborough for winning 2011-2012 President-Elect

May

- ✓ Celebrated Grant approval of \$56,000.00 with member
- ✓ Composed article for NCACTE Newsletter

June/July

- ✓ Prepared for Summer Conference
- ✓ Prepared for Summer Conference
- ✓ Prepared for Summer Conference

EXECUTIVE DIRECTOR'S REPORT
Tom Jones, NCACTE Executive Director
July 2011

This year began with our membership at its lowest point since 2002. We began this year with only 792 members. Our membership situation was a result of staff reductions and many consequential uncertainties related to the growing budget crisis in our state. A time of crisis is not the time to give up, so we also began this year with optimism and hope that better times will be in our future.

There were a couple of new strategies that NCACTE put into place designed to help our membership situation. A bylaws amendment established a new category of membership called "Unit Membership." "Unit Membership" is a membership category for local school systems who are willing and able to pay the state membership dues for every certified CTE staff person employed in their school system. A special state membership rate was established at \$25 per person. Cumberland County and Cleveland County participated this year in the "Unit Membership" program. Over 300 persons became new members of NCACTE as a result of this "Unit Membership" program.

A special NCACTE membership lapel pin was designed by George Brooks (Business Ed). Funding for 2,000 membership pins was secured courtesy of the Administration Division and the Trade & Industrial Education Division. These membership pins will be distributed to NCACTE members during Summer Conference by the Administration and the T&I Divisions.

Another strategy put into place this year was the "Quality Division Award" program. The Membership Committee modeled this program after ACTE's Quality Award program for state associations. Divisions that meet the criteria and apply for this award will be recognized during the Opening Session of Summer Conference as a recipient of the "Quality Division Award."

Even though we are struggling with accomplishing our membership goals, we continue to exhibit a great amount of enthusiasm as our state level committees continue to develop and follow through with sound committee programs of work. I am seeing the materialization of some good ideas generated through the work of our state level committees. Examples include the membership cards that will be distributed to "state only" members during Summer Conference, the "Quality Division Award," the "Unit Membership", membership opportunity, online editions of the NCACTE NEWS, online Board materials, exhibit show passports, membership lapel pins, and others.

This is a special year for NCACTE as we will be hosting the ACTE Region II Leadership Conference in Asheville, September 30-October 2, 2011. Our NCACTE Board of Directors will be meeting just prior to this conference on Thursday afternoon, September 29, at the Crown Plaza Resort in Asheville. A special thank you to Ruth Huff and her Region II Planning Committee for their work in planning and organizing this regional activity.

I began my report with a reference to membership numbers. We began this fiscal year with 792 members. We ended this year with 1,074 members--a 36% increase. This increase is largely the result of the effects of the "Unit Membership" program. I am hopeful that other local school systems will participate in the "Unit Membership" program. Lee County Schools has already sent in their "Unit Membership" form and dues payment for this new fiscal year making them the 3rd LEA to participate.

Our advocacy efforts have kept CTE from being directly harmed by the state budget but, local school systems are still feeling the sting of decreased state funding and are having to make budget cuts that in many instances include CTE staff. Loss of CTE positions, travel restrictions, and apathy have all contributed to a decrease in our state association's membership. When one considers the significant impact that NCACTE has had on protecting CTE funding, it is difficult for me to understand how anyone related to career & technical education can justify not supporting the only professional organization whose advocacy efforts are directly related to the promotion and protection of career & technical education.

As the current state budget crisis continues to effect change we will need to consider some different ways to handle association business. We as a state association are suffering the consequences of this budget crisis like anyone else. NCACTE has a strong cadre of really good and competent people who are willing to involve themselves in advocacy efforts and professional associational projects. Still, we need to involve many more people. New leaders are welcome and needed by our association.

As a part of this report I think it is important to mention what I consider to be my primary responsibilities with regard to the state association. As your Executive Director my primary responsibilities are as follows:

- Manage the routine daily operations of our association.
- Provide data and support to our association's leaders.
- Membership reports are provided at least three times during the year to division leadership, and more often upon request. In addition, membership reports are provided at least twice per year to CTE directors. Division leadership and CTE administrators are encouraged to use the information contained in these reports to remind members to renew and/or reinstate their membership.
- Train and educate the membership so that the leadership of our association can function at a level of maximum efficiency.
- Motivate the leaders of this association to excel in their respective positions of leadership.
- Build trust and cooperation among our membership.

In addition to the routine activities of the executive director, I have attended the ACTE Region Leadership Workshop in Kentucky, the ACTE Annual Convention in Las Vegas, a planning meeting with association President in Charlotte, the National Policy Seminar, the CTE Advisory Council meeting in Raleigh, Legislative Committee meeting in Raleigh, at least three trips to Asheville to plan the ACTE Region II Conference, Summer Conference planning meeting in Raleigh, the Tellers Committee meeting in Huntersville, and a trip to Wilmington to set-up new bank account for Instructional Management Division.

I have organized and managed the following state association activities:

- Fall Professional Development Workshop & Board of Directors' meeting
- Spring Professional Development Workshop & Board of Directors' meeting
- Raleigh Legislative Policy Seminar
- 2 CTSO Foundation organizational meetings
- 2011 Summer Conference professional association activities and meetings

New goals that I will be asking the leadership of our association to focus on this year include the following:

- Consider new and different ways to provide staff development activities.
- Consider new and different ways to increase membership.
- Continue to develop a strong relationship between NCACTE and NC-DPI that will allow the professional organization to take a more active role in providing staff development opportunities.
- Continue efforts to enhance the exposure that the Summer Conference Exhibitors' Showcase receives.
- Organize a special committee that will develop strategies that will allow the divisions to assume more responsibility for the welfare of the state association.
This year the Administration & Trade & Industrial Ed. Divisions purchased membership pins for the state association.
- Assess the probability of having future Summer Conferences. NCACTE will need to take the lead in making certain that Summer Conference will be a continuing activity.

I continue to make myself available to speak in local school systems, at state level conferences and meetings, and to teacher education classes upon request. In addition, I try to assist the student organizations by judging at their regional and state level competitions. This year I managed the Skills/USA Leadership contests, judged the state FCCLA Parliamentary Procedure Contest, judged a regional FFA parliamentary procedure contest, and judged the state HOSA Parliamentary Procedure contest.

81st Annual Assembly of Delegates
Koury Convention Center
July 27, 2011
Auditorium IV
Standing Committee Reports

AWARDS: (Linda Wiggins)

Winners for the Awards of Excellence 2010-2011

- NCACTE Teacher in Community Service: Noriko Burgess
- NCACTE New Outstanding Teacher of the Year: Edith Callahan

The committee will solicit help from the President and President-Elects of each division to have their Awards' Committee chair present at the Board of Directors' meeting and to make sure that they are presenting names of person that want to participate in the awards program.

The NCACTE Awards' Chair will make sure to send letters concerning nomination to the division chairs and the division presidents.

BYLAWS: (Gwen Clark)

- There are no changes to the Bylaws for the divisions at this time.
- If the Assembly of Delegates acts upon the NCACTE Past Presidents' Committee then a Bylaws change would be needed.
 - The change would be to add **M. to pg. 54** of the Bylaws.

LEGISLATIVE: (Aaron Fleming)

Items Discussed:

Legislative Platform for 2011-2012 was discussed and revised. Through the process of consolidation, the Platform has three main points. Platform will be forwarded for approval by the Assembly of Delegates.

North Carolina Association for Career & Technical Education
Legislative Platform
2011-2012 Biennium
Revised July 2011

NCACTE will continue to keep legislators and other policymakers informed on how Career and Technical Education positively affects increased graduation rates and lower dropout rates statewide. To accomplish this platform, NCACTE supports:

- **Keeping in place, and preferably increasing, the current level of state funding for CTE. Such funding could provide local improvements, Career and Technical Student Organization support, additional licensed CTE directors across the state, and enhanced recruitment and retention efforts for CTE personnel.**
- **Ensuring that CTE is an integral part of dropout prevention programs. To that end, NCACTE also should closely monitor results of the successful [House Bill 769](#) (High School to Work Partnership) and [Senate Bill 125](#) (Regional Schools).**
- **Legislation that requires the State Board of Education to add a required Career Cluster/CTE Concentration as a part of the future ready core graduation requirement.**

MEMBERSHIP (Ruth Huff)

Committee recommends that NCACTE purchase Survey Monkey as a tool to be used by all divisions and NCACTE state association business. Motion carries. Survey Monkey will be purchased for use by Divisions and NCACTE.

NEWSLETTER (Paul Heidepriem)/PUBLIC INFORMATION (Tony Bello) *(Combined Committee Meeting)*

Both Newsletter and Public Information Committees met. The following suggestions were given to improve both the newsletter and website:

- Put the NCACTE newsletter on Facebook and Twitter
- Place a counter on the newsletter page to see how many hits it gets
- Discussed putting a link on the first page of the newsletter to the division pages however this could prevent the entire newsletter from being viewed therefore people could miss vital miscellaneous information and potential advertisers(ing).
- Challenge: (to get people to read the newsletter) Develop a PRIZE program within the newsletter—find the clues, submit for a prize to be given at summer conference.
- Discussed alternate ways to put the newsletter together. Mary Anthony-Jordan will assist with this.

We did the passports (vendors) again this year. This year we have 10 vendors—9 business vendors and NCACTE. Passports will be given out this year at the Division tables.

All divisions need to send to Tony Bello the following:

- All officer information
- All CTSO Websites and Links
- Division/CTSO dates for the calendar

Website Scholarships--\$500 for the design chosen

Information for the Rubric is on the website

Deadline is January 15. Winner announcement will be in February during CTE month.

Newsletter deadlines were given to the Board members. Deadline for articles to be submitted are: August 13, 2011 (this is a change from what is printed in the Summer Conference Newsletter), November 11, 2011, and March 10, 2011.

PROFESSIONAL DEVELOPMENT: (BenaWeires)

The professional development team will set both agendas for the Fall and Spring Professional Development Workshops that will be held this year. Fall Professional Development will be held in Asheville, NC in conjunction with Region II and the Spring Professional Development Workshop will be held in Atlantic Beach, NC.

RESOLUTIONS (Dr. Shirley Bynum)

Resolutions: (Dr. Shirley Bynum)

The committee met and proposed three resolutions be presented to the Board of Directors.

- **Resolution #1:** In Appreciation and Thanks of the Administration Division for their financial contribution to the membership promotion pins.

- **Resolution #2:** In Appreciation and Thanks of the Trade & Industrial Division for their financial contribution to the membership promotion pins.
- **Resolution #3:** In Appreciation for service as President: Wanda Robinson.
- **Resolution #4:** In Appreciation and Thanks for George Brooks, Business Education Division

STRATEGIC PLAN: (Bill Ellis)

**STRATEGIC PLAN
2011-2012**

Goal 1 MEMBERSHIP RECRUITMENT AND RETENTION

1. Maintain an NCACTE roster of 1250 members by June 30, 2012.
2. Each division to increase membership in their division by 10%.

STRATEGIES

1.–Develop (8) district reps who focus on membership within each district—preferably by establishing one rep per LEA.

1. Provide members and potential members with ACTE benefit package options.
 2. Provide current and inactive membership rosters to each division vice president and treasurer for recruitment and retention.
 3. Ensure availability of membership applications and benefits information via newsletter and website.
 4. Promote recognize of life members from each division.
- 2.– Encourage membership recruitment at new teacher workshops and through the CTE Directors.
- 3.– Increase awareness, both inside and outside of the CTE community of how NCACTE’s programs provides value to CTE teachers and administrators.

GOAL 2 PUBLIC POLICY ADVOCACY

1. Increase outside awareness of CTE programs to local, state, and national legislative officials and decision makers.
2. Increase awareness among CTE community of local, state, and national legislative issues facing CTE teachers, administrators, and students.

STRATEGIES

1. Members will be encouraged to participate in NCACTE and ACTE legislative networks.
2. Post legislative newsletter and NCACTE newsletter on the website.
 1. Distribute association/CTE issues to site based colleagues and solicit assistance.
 2. Ensure members are aware of Legislative Platform for 2011-2012.
3. Post weekly Legislative Newsletter from lobbyist on the website.
4. Encourage Legislative committee to network among members, colleagues, and business leaders throughout assigned region.
5. Publicize the North Carolina Legislative Seminar in May 2012 on website, newsletter, and other communication media.
6. Send LEA Legislators news of events through the NCACTE newsletter to promote CTE programs.

GOAL 3 PROFESSIONAL ADVOCACY

1. All CTE teachers and administrators will have a working knowledge of how NCACTE provides benefits to them in their position.
2. NCACTE will provide helpful tools for all CTE teachers and administrators for use in their professional development.

STRATEGIES

1. Promote, as needed, planning of professional development workshops.
2. Assess in-service needs of NCACTE officers and members.
3. Utilize members within organization to facilitate workshops.
4. Encourage participation of all officers and committee members in workshops and conferences provided by NCACTE and ACTE.
5. Encourage Presidents of divisions to communicate roles and responsibilities of standing committee members, before appointments, concerning attendance of fall, spring and summer conferences. Use evaluation process at each leadership conference for innovative ideas and topics requested by participants.
6. Select volunteers from organization to facilitate and /or present during conferences.
7. Utilize newsletter and website to request presenters.
8. During the summer conference the division presidents should give job descriptions to standing committee members prior to appointment.

GOAL 4 PROFESSIONALISM

1. Advocate for professional credentials
2. Advocate for recognition of achievement.
3. Advocate for involvement in NCACTE by all members.

STRATEGIES

1. Encourage members to seek credentials/certifications.
2. Actively seek members to participate in local, state, regional, and national awards programs.
3. Recognize members who achieve awards from local, state, regional, and national programs.
4. Actively promote participation in leadership programs.
5. Awards committee will solicit participation from each division for state and national awards.
6. Acknowledge divisions that submit candidates for awards.
7. Recognize CTE teachers who are national board certified on the website and newsletter.
8. Provide leadership training opportunities in divisions through joint ACTE workshops.
9. Encourage divisions to recruit award program participants.

GOAL 5 PARTNERSHIPS

1. Strengthen communication between all divisions.
2. ALL members to enlist support from business and industry.
3. All NCACTE members to participate in other professional groups and civic organizations to promote Career & Technical Education.

STRATEGIES

1. Ensure that the Executive Board and Board of Directors is representative of all divisions.
2. Encourage members to support multiple divisions.
3. Ensure that NCACTE members are treated with dignity and respect.
4. Encourage business, industry and community members to support organizational activity.
5. Tagging links with businesses through the NCACTE website.

GOAL 6 LEADERSHIP DEVELOPMENT

1. Identify potential leaders among members and encourage involvement in their division, state and national association.
2. Develop future NCACTE leadership.
3. Increase member participation in all conferences and workshops.

STRATEGIES

1. Utilize mentoring among division leaders to cultivate members for leadership positions.
2. Publicize all leadership activities sponsored by NCACTE and ACTE.
3. Provide leadership training at summer conference, and board of directors meetings.

4. Recognize the division with the largest percentage of participants who attend summer conference.
5. Encourage each division to send an NCACTE member to state and national policy seminars

WAYS & MEANS (Brantley Murphy)

The Ways & Means committee will hold a silent auction during the Fall Professional Development Board of Directors' meeting. NCACTE members were asked to bring items that they may have been gifted that they would rather had not received.

NCACTE BOARD OF DIRECTORS
2011-2012

Executive Committee

1).....	President.....	Bill Ellis
2).....	President-Elect.....	Kristina Yarborough
3).....	Immediate Past President.....	Wanda Robinson
4).....	Recording Secretary.....	Shakema Black
5).....	Finance Officer.....	Brenda Jones
6).....	Parliamentarian.....	Gwen Clark
7).....	Historian.....	Vacant
8).....	Vice President (Elected by BOD).....	Hillary Steere
9).....	Vice President (Elected by BOD).....	David Barbour
10).....	Vice President (President's Division).....	Vacant
11).....	Executive Director.....	Tom Jones

Division Vice Presidents

12).....	Administration.....	Jonathan Clontz
*.....	Agricultural Ed.....	Roger Teeple
13).....	Business Ed.....	Pamela Orbison
14).....	Family & Consumer Sciences Ed.....	Katonia Humphrey
15).....	Guidance.....	Liz Vaden
16).....	Health Occupations Ed.....	Dixie Holden
17).....	Instructional Management.....	Jean Collins
18).....	Marketing Ed(Executive Committee Member).....	Hillary Steere
19).....	New & Related Services.....	Vacant
*.....	NC-ALIVE.....	Dr. Patricia Robinson
20).....	Special Needs Ed.....	Ruby McLean
21).....	Technology Ed.....	Kim Fann
*.....	Trade & Industrial Ed(Executive Committee Member).....	Mike Lewis

Division Vice Presidents-Elect

22).....	Administration.....	Jonathan Clontz
23).....	Agricultural Ed.....	Roger Teeple
24).....	Business Ed.....	Pamela Orbison
25).....	Family & Consumer Sciences Ed.....	Katonia Humphrey
26).....	Guidance.....	Liz Vaden
27).....	Health Occupations Ed.....	Dixie Holden
28).....	Instructional Management.....	Penny Lewis
29).....	Marketing Ed.....	Gina Bradley
30).....	New & Related Services.....	Vacant
31).....	NC-ALIVE.....	McArthur Mitchell
32).....	Special Needs Ed.....	Helen Hairston
33).....	Technology Ed.....	Vacant
34).....	Trade & Industrial Ed.....	Dennis Marshall

Standing Committees

35).....	Awards.....	Linda Wiggins
*.....	Bylaws.....	Gwen Clark
36).....	Legislation.....	Aaron Fleming
*.....	Membership.....	Wanda Robinson
37).....	Newsletter.....	Paul Heidepriem
38).....	Nominations.....	Vacant
39).....	Professional Development.....	Ruth Huff
*.....	Strategic Plan.....	Kristina Yarborough
40).....	Public Information.....	Tony Bello
41).....	Resolutions.....	Dr. Shirley Bynum
42).....	Tellers.....	Mike Lewis
43).....	Ways & Means.....	Brantley Murphy

Total eligible voting members..... 43

Attendance record for Board of Directors Meeting dated _____

Total voting members present..... _____

Total votes needed to pass motion needing a majority vote..... _____

Total votes needed to pass motion needing a two-thirds vote..... _____

Advisory Council

_____ Director of Career-Technical Ed NC DPI	Jo Anne Honeycutt
_____ NC Community College System	Robert Witchger
_____ ACTE Region 2 Policy Committee State Rep.	BenaWeires
_____ Governors Commission on Workforce Preparedness.....	Dr. Beth Lucas