

TO: NCACTE Board of Directors and Committee Members
FROM: Bill Ellis, President
Ruth Huff, Professional Development Committee Chair
Tom Jones, Executive Director
DATE: December 15, 2011
RE: Spring Professional Development Workshop
And Board of Directors' Meeting

Our Spring Professional Development Workshop & Board of Directors' Meeting is scheduled for February 17-18, 2012, at the Hampton Inn in Morehead City, North Carolina. A major focus of our professional development workshop will be devoted to discussing and learning about new CTE curriculum trends. These sessions will be lead by our NC-DPI CTE consultants. Time will also be provided for state committees and divisions to meet.

Committee chairs should contact their committee members and encourage them to attend this workshop so that our state committees can function with full representation. Participation in committee and division meetings provides the perfect opportunity for members to have a voice in planning for the success of our organization.

Please note that the registration fee does not include the cost of lodging for Friday night. Each participant must make his/her own room reservations by contacting the Hampton Inn. The registration fee will cover the following: Friday lunch, Saturday breakfast and lunch, breaks, rental of meeting space, and workshop materials. **It is important that you plan to be present for the entire workshop.**

Note the following deadlines:

- **Group rates for hotel rooms will be available until January 31, 2012.**
(Make reservations directly with the hotel)
- **Meeting Registration form due to NCACTE by January 20, 2012.**

See you on February 17th in Morehead City!

**REGISTRATION FOR NCACTE
SPRING PROFESSIONAL DEVELOPMENT WORKSHOP
AND BOARD OF DIRECTORS' MEETING
HAMPTON INN
MOREHEAD CITY, NORTH CAROLINA
February 17-18, 2012**

NAME: _____
NCACTE DIVISION: _____
SCHOOL/ORGANIZATION: _____
*E-MAIL ADDRESS: _____
HOME ADDRESS: _____
SCHOOL PH: _____ HOME PH: _____

Registration includes the following:

Plated lunch for Friday, break for Friday pm, plated breakfast for Saturday, box lunch for Saturday, rental of meeting space, and printing of hand-outs.

Registration fee is \$110.00 per person.

Participants will be responsible for making their own lodging arrangements directly with the Hampton Inn. Make your reservations by going to the web link listed here or by calling 252-240-2300.

<http://hamptoninn.hilton.com/en/hp/hotels/index.jhtml?xch=1133718595,1H1PTgXW24rhbpxVJT32GPRfcXzDcY6F7jx2pLYf2sIYCLqhG8Xn!305118327!1323358070482&ctyhocn=MORNCHX>

Room rates begin at \$63.90 plus tax.

Registration fee is \$110.00 per person.

**Make check payable to NCACTE and mail to NCACTE, PO BOX G,
CATAWBA, NC 28609.**

Deadline: Friday, January 20, 2012

**SPRING PROFESSIONAL DEVELOPMENT WORKSHOP
AND BOARD OF DIRECTORS' MEETING**

**Hampton Inn
Morehead City, North Carolina
February 17-18, 2012**

Tentative Agenda

Thursday, February 16, 2012

8:00 pm-10:00 pm Executive Committee Meeting

Friday, February 17, 2012

8:00 am-10:00 am Check-In
8:00 am - 9:00 am ACTE Region II Steering Committee
9:00 am - 10:15 am ACTE Region II Conference Committees
10:15 am -10:30 am Opening Session
10:30 am-11:45 am Standing Committee Meetings
12:00 pm-1:30 pm Lunch

CURRICULUM STAFF DEVELOPMENT SESSIONS

(Sessions lead by NC-DPI CTE Consultants)

1:30 pm-2:30 pm New CTE Curriculum Trends/Summer Conference Planning--Part I
2:30 pm-3:30 pm New CTE Curriculum Trends/Summer Conference Planning--Part II

3:30 pm-3:45 pm BREAK
3:45 pm-4:45 pm NCACTE Division Meetings
4:45 pm-5:00 pm BREAK
5:00 pm-5:30 pm TOWN HALL DISCUSSION

Saturday, February 18, 2012

8:00 am – 9:30 am Breakfast
9:30 am-10:00 am Break and Hotel Check-Out
10:00 am-2:00 pm Board of Directors' Meeting
Adjourn

IMPORTANT THINGS TO REMEMBER

Divisions will be given time to plan their summer conference activities, so be sure all your officers attend.

Committee Chairmen and Members: It is your responsibility to have a meeting with committee members. If you are not going to be present, please let the President know in advance who will conduct your meeting. It is your responsibility to have someone else conduct your meeting if you are not going to be present. Remember you agreed to attend these meeting when you accepted your position. You should send each member on your committee via e-mail a reminder about the meetings at least 2 weeks before prior.

Committee Members: Please attend your committee meetings and help plan for the future of NCACTE. Each division needs to be represented. If you are not attending, it is your responsibility to let your division president know and find someone from your division to replace you at the meeting. Remember, attendance is required as you were informed when you accepted the committee appointment.

Fundraiser Activity: Our Theme is red and white, since we will have just celebrated Valentines' Day so bring auction items related to Valentines or something red/white, items wrapped in red paper for surprises. for the fundraiser. Everyone is expected to bring an item to be auctioned. Please bring the items to the Ways & Means Chairperson, Brantley Murphy, Mike Lewis or Ruth Huff when you arrive since we will be having the auction at several different times during the workshop. This is our only way to raise money during the year. Please help us support our association.

All Members: Plan to attend and hear what is new in North Carolina, Region II, and ACTE. Remember, we represent all the CTE teachers in North Carolina and our students. With the changing economy, limited funds and change in the legislature we must be proactive in our efforts. Be sure to participate in fun activities and see your special CTE Friends.